

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT
NOTICE OF MEETING AND AGENDA

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of West Memorial Municipal Utility District will meet in special session, open to the public, at **7:00 p.m. on Monday, December 16, 2024, at the West Memorial Municipal Utility District Sewage Treatment Plant, 22025 Kingsland Blvd., Katy, Texas**, a designated meeting place inside the District. At such meeting the following matters will be discussed and acted upon, as appropriate:

1. Public Comments;
2. Review and approve prior meeting minutes;
3. Review and approve prior STP meeting minutes;
4. Communications Report, including review of website, community outreach, and public relations matters;
5. Discussion related to park improvements, including authorize any action as necessary;
6. American Legion Post 164 update, including authorizing repairs/improvements as necessary:
 - a. Update on AC repair estimates;
7. Receive Sales Tax Collections report from B&A Municipal Tax Service;
8. Tax Assessor Collector’s Report, including:
 - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts; termination of water service, installment agreements, foreclosure proceedings, and proofs of claim(s);
 - b. Authorize operator to include notice in next bill regarding tax payments;
9. Bookkeeper’s Report, including payment of bills, review of investments, and consider possible amendments to budget;
 - a. Discussion related to STP members paying for anticipated repairs in advanced payment amounts;
10. Operator’s Report, including review and discuss operating expenses and consider authorizing action or repairs as recommended by the Operator;
 - a. Update on catwalk failure at plant, including bids for repairs and TCEQ notification;
 - b. Approve disposal of hard copy documents stored at Veritrust;
 - c. Adoption of proposed rate order amendments;
11. Engineer’s Report, including:
 - a. Consider adoption of new water/sewer rates and amendment to Rate Order, as necessary;
 - b. Wastewater Treatment Plant repairs and improvements;
 - c. Water Well No. 2 TCEQ Compliance update;
 - d. Status of construction projects and approval of pay estimates/change orders;
12. Attorney Report;
 - a. Update on mosquito spraying contract follow up;
 - b. Update on filing of Annual Continuing Disclosure Report;
 - c. Discussion related to park improvements;
 - d. Approval of publication of proposed Order regarding additional meeting place;
 - e. Annual review of district website for legal compliance;
 - f. Authorize filing of Eminent Domain Report with Comptroller’s Office;
13. Discuss pending business and matters for future agendas, including next meeting date;
14. *Executive Session pursuant to Texas Government Code, Section 551.071, et. seq.;
15. Reconvene in open session and authorize any action resulting from executive session;
16. Adjournment.

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District’s attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.

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By: _____

Frank Mitchell
Frank Mitchell, Attorney for the District

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