WEST MEMORIAL MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
June 22, 2026

The Board of Directors (the "Board") of West Memorial Municipal Utility District (the "District") had a meeting, open to the public, at the District's Sewage Treatment Plant located at 22025 Kingsland Blvd., Katy, Texas, a designated meeting place inside the boundaries of the District and the roll was called of the members of the Board as follows:

Kenny Cryar	President
Patty Leo	Vice President
Elena Vanderloo	Secretary
Anna Khan	Assistant Secretary
Jerry Wells	Director

All the above were present, except Director Wells, who arrived later in the meeting, thus constituting a quorum.

Also present at the meeting were Don Self of Inframark, LLC ("Inframark"); Frank Mitchell and Joshua Zientek of Mitchell, Zientek & Scruggs, LLP ("MZS"); Esther Flores of Tax Tech, Inc. ("Tax Tech"); Lynnette Tujague of Municipal Financial Management, Inc. ("MFMI"); Nancy Blackwell (remote) of Baxter & Woodman, Inc. ("BW"); Don Self of Inframark, Inc. ("Inframark"); Danae Dehoyos of Touchstone District Services ("Touchstone"); Member(s) of American Legion Post 164 ("AL164");, LLC ("B&A"); and members of the public

CALL TO ORDER, CERTIFICATE OF POSTING

Director Cryar called the meeting to order at 7:00 p.m.

PUBLIC COMMENTS

Lindy Rashputz introduced herself as the newly elected president of the West Memorial POA.

MINUTES OF MEETINGS

The Board considered approving the minutes of the May 18, 2026, board meeting. Director Vanderloo moved, and Director Khan seconded, to approve the minutes, as presented. The motion passed unanimously.

STP MINUTES OF MEETING

Director Cryar gave a brief recap of the STP meeting including a review of meeting discussion items. The Board reviewed and considered adopting the minutes of the STP meeting, as presented. Director Vanderloo moved to approve the STP minutes and Director Khan seconded. The motion carried unanimously.

COMMUNICATIONS REPORT

Ms. Dehoyos presented the Communications Report and provided an update on analytics for the District's website and online presence. A resident inquiry was considered and the Board concurred with removing the pinned post related to the new billing options. There was discussion about tailoring a post related to security for the District's website. Director Vanderloo moved, and Director Khan seconded, to approve the Communications Report. The motion passed unanimously.

AMERICAN LEGION POST 164

Mr. Dennis Wells introduced himself and thanked the Board for its assistance. AL164 presented a number of updates related to ongoing events at the post including an upcoming Memorial Day event. He gave an update on the schedule for the fireworks stand and advised that a washer and dryer were purchased. The Board introduced themselves to Mr. Wells. Lastly, it was presented that two entities were requesting use of the facility. Mr. Woodstrom explained the building use agreement and how donations are made.

LANDSCAPING AND SECURITY FENCING AT WWTP

There were no updates at this time.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Flores presented and reviewed the Tax Assessor-Collector's ("TAC") Report for the current reporting period, a copy of which is attached as **Exhibit A**. She gave an update on the litigation accounts, presented the checks for payment, and pending refunds. Director Vanderloo moved to approve the Tax Assessor-Collector's Report, as presented. Director Khan seconded the motion which passed unanimously.

BOOKKEEPER'S REPORT

Ms. Tujague presented the District's Bookkeeper's Report, a copy of which is attached as **Exhibit B1**, and updated the Board on District receipts, disbursements, sales tax and investment revenue, and reviewed the comparison of budget to actual for the reporting period. She also presented the STP Bookkeeper's Report, a copy of which is attached as **Exhibit B2**. There was a discussion related to the proposed budget and amounts allocated for constable security. Mr. Mitchell explained the negotiation process and how rates will be set. Following a review of the reports, checks presented, and proposed budget, Director Vanderloo made a motion to accept the District Bookkeeper's Report(s), the expenditures included therein, and the proposed budget. Director Khan seconded the motion which passed unanimously.

OPERATOR'S REPORTS

Mr. Self reviewed the Operator's Report for the District, a copy of which is attached as **Exhibit C1** and the STP, a copy of which is attached as **Exhibit C2**. Mr. Self then stated that well motor #3 has burned out and there is a temporary motor in place and an insurance claim has been filed. He presented quotes for repair and replacement. After considering both, the Board concurred with replacement in the amount of $42,815 plus ancillary costs for labor, rental, and connections. The lead time for the new motor is 4-6 weeks. He then presented a quote for the perimeter security fencing however the Board deferred acting at this time. Director Vanderloo made a motion to approve the operator's report, cut-off list, uncollectibles, and purchase of the new motor in the amount of $42,815, as presented. The motion was seconded by Director Khan and passed unanimously.

ENGINEER'S REPORT

Ms. Blackwell presented the Engineer's Report, a copy of which is attached as **Exhibit D**. She updated the Board on a number of items including: 1) WWTP – Underground Diesel Storage Tank Removal; 2) WWTP – 24" Influent Line Repair; 3) WWTP – 54" Outfall Line; 4) WWTP – Aeration Blower Improvements; and 5) Risk & Resilience Assessment and Emergency Response Plan. She noted that the underground storage tank removal is complete and she is awaiting TCEQ approval which could take several months. The final review was completed with no deficiencies noted and to be closed out in July, 2026. Director Vanderloo then made a motion to approve the Engineer's Report. The motion was seconded by Director Khan and passed unanimously. Mr. Self gave an update on the demolition of a local restaurant which Ms. Blackwell assisted with providing information when needed.

ATTORNEY'S REPORT

Mr. Mitchell presented the Attorney's Report noting that there are no updates to report on the revised STP agreement and it is with the attorneys' for the partner districts other than that he is still working to communicate with the other districts. He advised that he is awaiting comments from two (2) of the districts. He also explained the process of preparing an exhibit noting points of connection and benefits for including this in the new agreement. There was discussion relating to adopting a electronic device policy and security camera usage policy. Director Vanderloo moved, and Director Khan seconded, to approve the Attorney's Report. The motion passed unanimously. Lastly, the Board considered items discussed at the recent AWBD summer conference. Lastly, Mr. Mitchell provided an update on new legislation related to cybersecurity training.

EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, ET. SEQ.

The Board did not enter executive session.

PENDING BUSINESS AND ADJOURNMENT

After the Board considered items to be included on the next meeting notice/agenda, it was noted that the next regular meeting would be on July 27, 2026. Director Khan moved to adjourn the meeting which was seconded by Director Vanderloo. The motion passed unanimously.

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June 22, 2026

THESE MINUTES ARE PASSED, APPROVED, and ADOPTED by the Board of Directors of West Memorial Municipal Utility District this 27th day of July, 2026.

/s/Elena Vanderloo
Secretary, Board of Directors

BOARD OF DIRECTORS MEETING
EXHIBITS TO MINUTES OF MEETING

A	Tax Assessor/Collector Report
B1 & B2	Bookkeeper's Reports (District and STP)
C1 & C2	Operator's Report (District and STP)
D	Engineer's Report