

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT
NOTICE OF MEETING AND AGENDA

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of West Memorial Municipal Utility District will meet in regular session, open to the public, at 7:00 p.m. on Monday, January 27, 2025, at the West Memorial Municipal Utility District Sewage Treatment Plant, 22025 Kingsland Blvd., Katy, Texas, a designated meeting place inside the District. At such meeting the following matters will be discussed and acted upon, as appropriate:

1. Public Comments;
2. Review and approve prior meeting minutes;
3. Review and approve prior STP meeting minutes;
4. Communications Report, including review of website, community outreach, and public relations matters;
5. Update related to park improvements, including authorize any action as necessary;
6. American Legion Post 164 update, including authorizing repairs/improvements as necessary;
7. Tax Assessor Collector’s Report, including:
 - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts; termination of water service, installment agreements, foreclosure proceedings, and proofs of claim(s);
 - b. Adopt Resolution Establishing Tax Exemptions;
 - c. Adopt Resolution Authorizing Additional Penalty on Delinquent Personal Property Taxes;
8. Bookkeeper’s Report, including payment of bills, review of investments, and consider possible amendments to budget;
 - a. Discussion related to STP members paying for anticipated repairs in advanced payment amounts;
9. Operator’s Report, including review and discuss operating expenses and consider authorizing action or repairs as recommended by the Operator;
 - a. Adoption of proposed rate order amendments;
10. Engineer’s Report, including:
 - a. Update on catwalk failure at STP, including bids for repairs and TCEQ notification;
 - b. Update on rate study and amendment to Rate Order, as necessary;
 - c. Wastewater Treatment Plant repairs and improvements;
 - d. Water Well No. 2 TCEQ Compliance update;
 - e. Status of construction projects and approval of pay estimates/change orders;
11. Attorney Report;
 - a. Update on mosquito spraying contract follow up;
12. Discuss pending business and matters for future agendas, including next meeting date;
13. *Executive Session pursuant to Texas Government Code, Section 551.071, et. seq.;
14. Reconvene in open session and authorize any action resulting from executive session;
15. Adjournment.



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By: Frank Mitchell
Frank Mitchell, Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District’s attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.

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In response to Senate Bill 554 of the 85th Legislative Session, further amending Texas Water Code §49.063, the District is providing the following petition process description: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the District. If no suitable meeting place exists inside the District, the Board may designate a meeting place that is located not further than 10 miles from the boundary of the District. On the failure, after a request is made under Texas Water Code §49.062(c), of the Board to designate the location of the meeting place within the District or not further than 10 miles from the boundary of the District, five (5) electors may petition the

Texas Commission on Environmental Quality (“TCEQ”) to designate a location. If it determines that the meeting place used by the District deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.

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