

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT  
NOTICE OF MEETING AND AGENDA  
APRIL 22, 2024

In accordance with Chapters 49 and 54 of the Texas Water Code and Chapter 551, Texas Government Code, please take notice that the Board of Directors of West Memorial Municipal Utility District will meet in regular session, open to the public, at 7:00 p.m. on Monday, April 22, 2024 the West Memorial Municipal Utility District Sewage Treatment Plant, 22025 Kingsland Blvd., Katy, Texas, a designated meeting place inside the District. At such meeting the following matters will be discussed and acted upon, as appropriate:

1. Call to Order. Accept Certificate of Posting of Agenda.
2. Receive comments from the public.
3. Review and approve minutes of the March 25, 2024 Board meeting.
4. Review and approve minutes of the April 8, 2024 STP Advisory Committee meeting.
5. Receive report from Touchstone District Services regarding website, community outreach and public relations.
6. Consider purchase of tablets for the directors to provide access to records and streamline the Board meeting process.
7. Receive comments from representatives of the Jonathan B. Rozier American Legion Post 164 regarding status of occupancy certificate and approve any costs as necessary.
8. Receive the Tax Assessor - Collector's Report and authorize expenditures; take other action as may be recommended by the Tax Assessor-Collector.
9. Adopt Resolution Authorizing Additional Penalty on Delinquent Real Property Taxes.
10. Receive Bookkeeper's Report and approve disbursements for payment of District bills.
  - a) Review draft operating budgets (District and STP) for FYE 2025.
11. Receive Operator's reports; review and discuss operating expenses and consider authorizing action or repairs as recommended by the Operator.
  - a) Receive report from operator regarding Identity Theft Prevention Program ("Red Flag").
  - b) Authorize operator to begin preparing Consumer Confidence Report (Due July 1).
12. Receive Engineer's report, authorize action and expenditures as recommended by the Engineer and consider adoption of new water/sewer rates and amendment to Rate Order, if necessary.
13. Receive report from the District's attorneys, including:
  - a) Review calendar for May Board meeting and set alternate date for meeting.
  - b) Discuss options regarding electronic records management and authorize any action as necessary.
14. \*Executive session; reconvene to approve any appropriate action.
15. ADJOURN.

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT

(DISTRICT SEAL)

By: \_\_\_\_\_  
Kenneth L. Cryar, President of the Board

*\*Pursuant to V.T.C.A. Government Code, Chapter 551, as amended, the Board of Directors may convene in closed session to receive advice from legal counsel and discuss matters related to pending or contemplated litigation, personnel matters, real estate transactions, or such other matters authorized by statute. Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 281-719-1990 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.*