

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT  
NOTICE OF MEETING AND AGENDA

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of West Memorial Municipal Utility District will meet open to the public, at **6:30 p.m. on Monday, February 23, 2026, at the West Memorial Municipal Utility District Sewage Treatment Plant, 22025 Kingsland Blvd., Katy, Texas**, a designated meeting place inside the District. At such meeting, the following matters will be discussed and acted upon, as appropriate:

1. Security camera system training; (executive session)
2. Public Comments;
3. Review and approve prior meeting minutes;
4. Review and approve prior STP meeting minutes;
5. Receive presentation from Harris County Public Health regarding infectious disease monitoring program;
6. Communications Report, including review of website, community outreach, and public relations matters;
7. American Legion Post 164 update, including authorizing repairs/improvements as necessary;
8. Discuss upgrades to landscaping and security fencing at WWTP, including authorizing any action as necessary;
9. Tax Assessor Collector’s Report, including:
  - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts; termination of water service, installment agreements, foreclosure proceedings, and proofs of claim(s);
10. Receive Sales Tax Report from B&A Municipal Tax Services, LLC and discuss contract updates;
11. Bookkeeper’s Report, including payment of bills, review of investments, and consider possible amendments to budget;
12. Operator’s Report, including review and discuss operating expenses and consider authorizing action or repairs as recommended by the Operator;
  - a. Adoption of proposed rate order amendments and authorize publication if necessary;
13. Engineer’s Report, including:
  - a. Wastewater Treatment Plant repairs and improvements;
  - b. Update on walkway repairs at STP;
  - c. Update on removal of underground storage tank project;
  - d. Update Aeration Basin #2 Blower replacement project;
14. Attorney Report:
  - a. Update on surplus property sale (Cabo Bob’s), including;
  - b. Update on revised STP agreement;
  - c. Discussion related to potential refund from HOA;
  - d. Discuss options for security contract and authorize any action as necessary;
  - e. Adopt Resolution Reviewing Annual Survey of Wage Rate Scales;
  - f. Authorize solicitation of Insurance Renewal (*Expires April 23, 2026*);
  - g. Authorize filing of Special Purpose District Financial and Tax Report;

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District’s attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT  
NOTICE OF MEETING AND AGENDA

15. Discuss pending business and matters for future agendas, including next meeting date;
16. \*Executive Session pursuant to Texas Government Code, Section 551.071, et. seq.;
17. Reconvene in open session and authorize any action resulting from executive session;
18. Adjournment.



WEST MEMORIAL MUNICIPAL UTILITY DISTRICT

By: \_\_\_\_\_

*Frank Mitchell*  
Frank Mitchell, Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.