

WEST MEMORIAL MUNICIPAL UTILITY DISTRICT
NOTICE OF MEETING AND AGENDA

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of West Memorial Municipal Utility District will meet in special session, open to the public, at 7:00 p.m. on Monday, February 25, 2025, at the West Memorial Municipal Utility District Sewage Treatment Plant, 22025 Kingsland Blvd., Katy, Texas, a designated meeting place inside the District. At such meeting the following matters will be discussed and acted upon, as appropriate:

1. Public Comments;
2. Review and approve prior meeting minutes;
3. Review and approve prior STP meeting minutes;
4. Communications Report, including review of website, community outreach, and public relations matters;
5. Discussion related to park improvements, including authorize any action as necessary;
6. American Legion Post 164 update, including authorizing repairs/improvements as necessary:
 - a. Consider and approve appliance repairs/replacements;
7. Receive Sales Tax Collections report from B&A Municipal Tax Service;
8. Tax Assessor Collector’s Report, including:
 - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts; termination of water service, installment agreements, foreclosure proceedings, and proofs of claim(s);
9. Bookkeeper’s Report, including payment of bills, review of investments, and consider possible amendments to budget;
10. Operator’s Report, including review and discuss operating expenses and consider authorizing action or repairs as recommended by the Operator;
 - a. Adoption of proposed rate order amendments;
11. Engineer’s Report, including:
 - a. Update on rate study and approve new water/sewer rates and amendment to Rate Order and authorize related publication(s), as necessary;
 - b. Update on catwalk failure at STP, including bids for repairs and TCEQ notification;
 - c. Wastewater Treatment Plant repairs and improvements;
 - d. Water Well No. 2 TCEQ Compliance Updates;
 - e. Safety Inspection Plan;
12. Attorney Report;
 - a. Authorize solicitation of insurance proposals (*AJG Expires April 23rd*);
 - b. Authorize filing of Special Purpose District Report with the Comptroller;
 - c. Adopt Resolution Evidencing Annual Review of Wage Rate Scales;
13. Discuss pending business and matters for future agendas, including next meeting date;
14. *Executive Session pursuant to Texas Government Code, Section 551.071, et. seq.;
15. Reconvene in open session and authorize any action resulting from executive session;
16. Adjournment.



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By: Frank Mitchell
Frank Mitchell, Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District’s attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.